

**HALIFAX COUNTY**  
**COMMISSIONER OF THE REVENUE**  
**P O BOX 1847**  
**HALIFAX, VA 24558**

VIRGINIA SALES TAX REGISTRATION NO. \_\_\_\_\_

MONTH ENDED \_\_\_\_\_

Name \_\_\_\_\_

CHECK WHETHER APPLICANT IS:

☐ INDIVIDUAL  
☐ PARTNERSHIP  
☐ CORPORATION

TRADE NAME \_\_\_\_\_

P.O. BOX OR MAILING \_\_\_\_\_

DEFINITE LOCATION OF BUSINESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

**MEALS TAX**

1. GROSS RECEIPTS (MONTH) \$ \_\_\_\_\_
2. ALLOWABLE DEDUCTIONS:
  - A. Meals to employees when no charge is made to employee \$ \_\_\_\_\_
  - B. Meals furnished by hospitals or nursing homes to patients but not to employees \$ \_\_\_\_\_
  - C. Other (describe) \_\_\_\_\_ \$ \_\_\_\_\_
  - D. TOTAL DEDUCTIONS \$ \_\_\_\_\_
3. TAXABLE RECEIPTS (Subtract Item 2D from Item 1) \$ \_\_\_\_\_
4. TAX – 6% (Multiply Item 3 by .06) \$ \_\_\_\_\_
5. SELLER'S DISCOUNT – 3% : Allowable only when return and payment is filed on time. (Multiply Item 4 by .03) \$ \_\_\_\_\_
6. TOTAL TAX (Subtract Item 5 from Item 4) \$ \_\_\_\_\_
7. PENALTY FOR LATE PAYMENT (Multiply Item 4 by .10) \$ \_\_\_\_\_
8. INTEREST (10% per annum) \$ \_\_\_\_\_
9. TOTAL TAX, PENALTY & INTEREST DUE (Add Items 6, 7 and 8) \$ \_\_\_\_\_

- A. Using figure in Item 9, make check, payable to: TREASURER OF HALIFAX COUNTY
- B. Check must accompany this report.
- C. Retain a copy for your files and return the completed form with check attached to:

**Commissioner of The Revenue**  
**P O Box 1847**  
**Halifax, VA 24558**

**TO AVOID PENALTY AND INTEREST CHARGES, SAID TAX MUST BE SUBMITTED BY THE 20<sup>TH</sup> DAY OF THE MONTH FOLLOWING THE MONTH OF COLLECTION. THIS TAX IS DUE MONTHLY.**

I declare that this report has been examined by me and, to the best of my knowledge and belief, is a true, correct and complete return.

SIGNATURE OF APPLICANT \_\_\_\_\_

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_

DATE TREASURER RECEIVED PAYMENT \_\_\_\_\_

20 \_\_\_\_\_

SIGNATURE OF TREASURER \_\_\_\_\_

SIGNATURE OF COMMISSIONER OR HIS/HER DEPUTY \_\_\_\_\_