

# HALIFAX COUNTY PLANNING COMMISSION

COUNTY ADMINISTRATION BUILDING  
1050 Mary Bethune Street  
P. O. BOX 699  
HALIFAX, VIRGINIA 24558

Telephone: (434) 476-3300  
Fax: (434) 476-3384  
E-mail: [planning@co.halifax.va.us](mailto:planning@co.halifax.va.us)

DATE FILED: \_\_\_\_\_

ELECTION DISTRICT # \_\_\_\_\_

## COUNTY OF HALIFAX, VIRGINIA LAND USE APPLICATION

\_\_\_\_\_ Rezoning      \_\_\_\_\_ Conditional Use Permit      \_\_\_\_\_ Planned Unit Development

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1. Applicant: \_\_\_\_\_

2. Address & Telephone: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Current Zoning Classification: \_\_\_\_\_

Proposed Zoning Classification: \_\_\_\_\_

4. Proposed Use: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. County Code Section: \_\_\_\_\_

6. Location: Street Address: \_\_\_\_\_

Road Number: \_\_\_\_\_

Nearest Intersection: \_\_\_\_\_

Distance and Direction from Intersection: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Side of Road (North, South, East or West): \_\_\_\_\_

7. Size of Parcel: \_\_\_\_\_

8. Size of Proposed Use Area: \_\_\_\_\_

9. Property Owner (If different from #1): \_\_\_\_\_  
Property Owner Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

10. Deed Book: \_\_\_\_\_ Page # \_\_\_\_\_

Parcel Record Number (PRN): \_\_\_\_\_

11. Water Supply (Type): \_\_\_\_\_

Sewage Disposal (Type): \_\_\_\_\_

Approved by Health Department: \_\_\_\_\_

Approved by Municipality: \_\_\_\_\_

**I certify that the information contained in and submitted with this Application is true and accurate to the best of my knowledge and belief.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Property Owner

**ADJOINING PROPERTY OWNERS**

**Name:**

**Mailing Address:**

## **REQUIRED ATTACHMENTS**

1. Application Fee - \$500.00 (Check payable to County of Halifax)  
Solar Application Fee - \$1,000.00 (Check payable to County of Halifax)
2. Site Plan, to Scale, clearly illustrating all aspects of site usage. May be drawn on a plat of the parcel.
  - A. Total parcel and proposed use area
  - B. Buildings
    - Provide separate drawing of interior layout, if appropriate
    - Distances to all property lines should be noted
  - C. Parking areas and capacity
    - Note access from State Highway (see #3 below). Note nearest intersection if possible.
  - D. Proposed Signs
  - E. North Arrow
3. Written confirmation from the Virginia Department of Transportation that access to a State Highway can be approved for the property being developed (applicable to either existing or proposed access locations).  
\*\* Contact Jay Craddock, P.E. with VDOT to arrange an onsite entrance review at phone number: 434-316-8898. \*\*
4. Other details or information to fully describe proposal (hours and/or days of operation, number of employees, site screening/buffering, etc).