

# HALIFAX COUNTY PLANNING COMMISSION

COUNTY ADMINISTRATION BUILDING

1050 Mary Bethune Street

P. O. BOX 699

HALIFAX, VIRGINIA 24558

Telephone: (434) 476-3300

Fax: (434) 476-3384

E-mail: planning@co.halifax.va.us

DATE FILED: \_\_\_\_\_

ELECTION DISTRICT # \_\_\_\_\_

## COUNTY OF HALIFAX, VIRGINIA LAND USE APPLICATION

Rezoning

Conditional Use Permit

Planned Unit Development

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1. Applicant: \_\_\_\_\_

2. Address & Telephone: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Current Zoning Classification: \_\_\_\_\_

Proposed Zoning Classification: \_\_\_\_\_

4. Proposed Use: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. County Code Section: \_\_\_\_\_

6. Location: Street Address: \_\_\_\_\_

Road Number: \_\_\_\_\_

Nearest Intersection: \_\_\_\_\_

Distance and Direction from Intersection: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Side of Road (North, South, East or West): \_\_\_\_\_

7. **Size of Parcel:** \_\_\_\_\_

8. **Size of Proposed Use Area:** \_\_\_\_\_

9. **Property Owner (If different from #1):** \_\_\_\_\_  
**Property Owner Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. **Deed Book:** \_\_\_\_\_ **Page #** \_\_\_\_\_  
**Parcel Record Number (PRN):** \_\_\_\_\_

11. **Water Supply (Type):** \_\_\_\_\_  
**Sewage Disposal (Type):** \_\_\_\_\_  
**Approved by Health Department:** \_\_\_\_\_  
**Approved by Municipality:** \_\_\_\_\_

**I certify that the information contained in and submitted with this Application is true and accurate to the best of my knowledge and belief.**

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**Date**

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**Signature of Applicant**

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**Date**

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**Signature of Property Owner**

**ADJOINING PROPERTY OWNERS**

**Name:**

**Mailing Address:**

## **REQUIRED ATTACHMENTS**

1. Application Fee - \$500.00 (Check payable to County of Halifax)  
Solar Application Fee - \$1,000.00 (Check payable to County of Halifax)
2. Site Plan, to Scale, clearly illustrating all aspects of site usage. May be drawn on a plat of the parcel.
  - A. Total parcel and proposed use area
  - B. Buildings
    - Provide separate drawing of interior layout, if appropriate
    - Distances to all property lines should be noted
  - C. Parking areas and capacity
    - Note access from State Highway (see #3 below). Note nearest intersection if possible.
  - D. Proposed Signs
  - E. North Arrow
3. Written confirmation from the Virginia Department of Transportation that access to a State Highway can be approved for the property being developed (applicable to either existing or proposed access locations).  
\*\* Contact Aaron Gravitt, P.E. with VDOT to arrange an onsite entrance review at phone number: 434-222-0066 or email:  
[Arron.Gravitt@vdot.virginia.gov](mailto:Arron.Gravitt@vdot.virginia.gov) \*\*
4. Other details or information to fully describe proposal (hours and/or days of operation, number of employees, site screening/buffering, etc).