



# Halifax County Voter Registration

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*Get involved;* become a Halifax County Election Official!

## QUALIFICATIONS

You must be a registered voter in Virginia.

You cannot hold an elected office or be the deputy or employee of an elected official.

## APPOINTMENT

Election officials are appointed each February for a one-to-three-year term. Officials will be assigned to polling places prior to each election.

## DUTIES

### Precinct Officers

- Prepare polling location
- Check voters' names on the Electronic Pollbook
- Operate voting equipment
- Tally results and secure machines
- Clean up polling place after polls have closed

## TRAINING

One training session is required before each election. Training sessions cover general procedures and usage of polling equipment.

## ELECTION DAYS

General Election: Second Tuesday in November

Primary Election: Third Tuesday in June

Special Election: As required

## HOURS OF SERVICE

Polls open at 6:00 AM and close at 7:00 PM

Election officials must report to the precinct at 4:30 AM and remain until all votes are tabulated and work is complete.

## PAY

Precinct Chief: \$225 per day + mileage for pickup/delivery of equipment+ \$30 per training session.

Assistant Chief: \$200 per day + \$30 per training session

Election Officials: \$180 per day + \$30 per training session

Can we count on you? For more information you can reach us via:

 (434) 476-3322  [hharding@co.halifax.va.us](mailto:hharding@co.halifax.va.us), or drop by the office located at 1030 Mary Bethune Street LL3, Halifax, VA 24558. We look forward to working with you!

*The strength of a democracy depends upon the level of involvement of its citizens.*